



# Spinney Pre-School Closure Policy

## Statement of intent

It is our intention to open the Pre School during term time only, unless in exceptional circumstances.

## Methods

The list below are just a few examples of some of the possible reasons for such a closure.

- In the event of a Pandemic for example. 'Covid 19'
- Strikes called by Unions e.g. Unison, that Pre School staff may be members of, or strikes called by Unions whose members maybe employed by the school/local authority.
- Flood/Fire or damage to the Pre School building or the main school building (which restricts access to Pre School)
- Severe weather conditions such as a bad snow fall. (See Health and Safety Policy)
- Certain events such as a burglary, which may involve police interviews from staff etc.
- Emergency staff training or training that has to be completed as a staff team
- Pre School may close earlier than other schools at the end of the year, to allow for a complete clean of the entire Pre School building.
- Necessary deep clean of premises, if we have had an excessive outbreak of severe Vomiting and Diarrhoea.

Parent/Carers will be informed of any planned closures as quickly as possible by either a letter, social media or telephone call. In an emergency when no notice can be given, then a notice board will be placed outside the Pre School entrance. Any enquires can be made by telephone relating to the closure throughout the day.

**Telephone number**      **07752 911987**

Other notifications may be found on our Facebook account or our Website

**This Policy was adopted at a meeting of the Pre-School held on (date)**\_\_\_\_\_

**Signed on behalf of the Pre-School**\_\_\_\_\_